

# Conference Packages

<b>2018</b>	<b>Standard</b>	<b>Executive</b>
	23 Sq/m One table = max 12 pax Two Tables = max16 pax	23 Sq/m One table = max 12 pax Two Tables = max16 pax
Set up Room Hire Flip Chart & Pens Screen LCD TV + VGA connection to laptop ADSL Wireless Connection Air-conditioned	Full Day - R995 Half Day - R685 Yes Yes Yes Yes Yes	Full Day - R995 Half Day - R685 Yes Yes Yes Yes Yes
Data Projector Stationary	Available on request at an additional cost (notepads and pens) R35 per person additional	
<b>Catering</b>		
<b>Half Day</b> 07h00 - 13h00 *Hourly rates will apply for afternoon meetings	<b>R159 p.p.</b> Welcome Coffee / Tea  Mid Morning Coffee / Tea Biscuits  Lunch Fresh Orange Juice on Table Main *  Water with mint and Lemon  Mints on table	<b>R239 p.p.</b> Welcome Coffee / Tea Served with Muffins  Mid morning Coffee / Tea and Juice  Lunch Fresh Orange Juice on Table Main *  Still Mineral water (330ml p.p.)  Mints on table
<b>Full Day</b> 07h00-16h30	<b>R169 p.p.</b> Welcome Coffee / Tea  Mid Morning Coffee / Tea Biscuits  Lunch Fresh Orange Juice on Table Main *  Afternoon Coffee / Tea  Water with mint and lemon  Mints on table	<b>R245 p.p.</b> Welcome Coffee / Tea Served with cocktail Muffins  Mid morning Coffee / Tea and Juice  Lunch Fresh Orange Juice on Table Main *  Afternoon Coffee /Tea  Still Mineral water (1L p.p.)  Mints on table
	<b>Lunch Menu</b>  Chicken/ Vegetarian Stirfry Hake & chips Pasta Carbonara Steak Prego Gourmet Pepper Burger (Beef/Chicken) Small pizza + 3 fillings	<b>Lunch Menu</b>  Chicken Schnitzel & sauce Grilled Line Fish Sirloin (no sauce included) Std pizza + 3 fillings Calamari Steak

\*The boardroom is available at an hourly rate of R195/ hour

\*We do not cater for Halaal meals but Special Arrangements possible

\*Vegetarian options available by prior arrangement

\*Packages may be adapted to suit your personal requirements.

\*A 10% service fee will be charged on the catering bill.

\*Special rates available after 18h30.

\*\* Bookings will only be confirmed on receipt of payment of boardroom tariff.

\*\* Only 50 % refundable if cancelled with less than 2 weeks notice

\*\* Strictly no refunds or transfers with less than 5 days notice.

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